

2018 Current Fiscal Year Report: Industry Advisory Group

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1. Department or Agency

Department of State

2. Fiscal Year

2018

3. Committee or Subcommittee

Industry Advisory Group

3b. GSA Committee No.

13857

4. Is this New During Fiscal Year?

No

5. Current Charter

08/23/2017

6. Expected Renewal Date

08/23/2019

7. Expected Term Date

8a. Was Terminated During Fiscal Year?

No

8b. Specific Termination Authority

title 22 of the USC sections 2651a and the fsba

8c. Actual Term Date

9. Agency Recommendation for Next Fiscal Year

Continue

10a. Legislation Req to Terminate?

No

10b. Legislation Pending?

Not Applicable

11. Establishment Authority

Agency Authority

12. Specific Establishment Authority

22 USC 2651a

13. Effective Date

10/25/2001

14. Committee Type

Continuing

14c. Presidential?

No

15. Description of Committee

National Policy Issue Advisory Board

16a. Total Number of Reports

No Reports for this Fiscal Year

17a. Open 1 17b. Closed 9 17c. Partially Closed 0 Other Activities 0 17d. Total 10 Meetings and Dates

Purpose	Start	End
Subcommittee Meeting - Project Prioritization	01/31/2018	01/31/2018
Subcommittee Meeting - Project Review U.S. Embassy Brasilia	03/08/2018	03/08/2018
Subcommittee Meeting - Project Review U.S. Embassy Bangkok	03/26/2018	03/26/2018
Subcommittee Meeting - Project Review - Final review on U.S. Embassy Brasilia	05/15/2018	05/15/2018
meeting to introduce new leadership and discuss current topics of interest for leadership.	05/22/2018	05/22/2018
Subcommittee Meeting - Project Review - Final Review U.S. embassy Bangkok	06/19/2018	06/19/2018
Subcommittee Meeting - Project Review US Embassy Podgorica	08/07/2018	08/07/2018
Subcommittee meeting - Project Review - Final Review US Embassy Podgorica	09/20/2018	09/20/2018
Annual Meeting of the Group	09/21/2018	09/21/2018
Annual Meeting - closed session	09/21/2018	09/21/2018

Number of Committee Meetings Listed: 10

	Current FY	Next FY
18a(1). Personnel Pmts to Non-Federal Members	\$0.00	\$5,000.00
18a(2). Personnel Pmts to Federal Members	\$0.00	\$0.00
18a(3). Personnel Pmts to Federal Staff	\$0.00	\$0.00
18a(4). Personnel Pmts to Non-Member Consultants	\$0.00	\$0.00

18b(1). Travel and Per Diem to Non-Federal Members	\$19,852.00	\$20,000.00
18b(2). Travel and Per Diem to Federal Members	\$0.00	\$0.00
18b(3). Travel and Per Diem to Federal Staff	\$0.00	\$0.00
18b(4). Travel and Per Diem to Non-member Consultants	\$3,538.00	\$5,000.00
18c. Other(rents,user charges, graphics, printing, mail, etc.)	\$0.00	\$0.00
18d. Total	\$23,390.00	\$30,000.00
19. Federal Staff Support Years (FTE)	29,640.00	30,000.00

20a. How does the Committee accomplish its purpose?

Members of OBO's Industry Advisory Group will advise with respect to areas of property management, including construction, engineering, research and development, aquisition and sales, design, sustainability, seismic issues, historic preservation, emergency operations, security, planning, operations and maientenance, and program developement. This committee is essential to ensure that OBO is knowledgeable about the most efficient processes, optional solutions, best new technologies, etc. possible to provide safe, secure and functional facilities for U.S. diplomatic missions worldwide and to oversee the Department of State's real property assets

20b. How does the Committee balance its membership?

The Director of Overseas Buildings Operations will appoint no more than 35 U.S. public members that represent a cross-section of interested and qualified professionals with significant, relevant experience and diverse opinions. Members will be affiliated with professional organizations in many different industries, and serve as representatives of the company/organization for which they work. These industries include property management, design, engineering, construction, operations, security, maintenance, etc.

20c. How frequent and relevant are the Committee Meetings?

It is anticipated that the IAG shall meet annually to provide the advice as requested by the Director. These meetings are open to the public. Subcommittee meetings are not limited on meeting frequency and will operate on a continuing basis as required and at the discretion of the OBO Director. In Fy 18, OBO held 8 subcommittee meetings related to design reviews and program evaluation. The FY 18 annual meeting was held on September 21, 2018. In FY 17, OBO held 15 subcommittee meetings in response to design reviews and program evaluations. In FY 16, OBO held 6 subcommittee meetings in response to design reviews. The Annual IAG public meeting occurred 11/3/2016, because the utilized large rooms were undergoing renovations for many months, not allowing the meeting to occur. Therefore costs in the subcommittee section are associated with subcommittee meetings. In FY 15, OBO held 16 subcommittee meetings in response to design reviews and program evaluations. In FY 14, OBO held 6 subcommittee meetings in

response to design reviews and program evaluations. In FY13, OBO held 11 subcommittee meetings in response to design reviews and program evaluations.

20d. Why can't the advice or information this committee provides be obtained elsewhere?

This committee is essential to ensure that OBO is knowledgeable about the most efficient processes, optimal solutions, and best new technologies possible to provide safe, secure, and functional facilities for U.S. diplomatic missions worldwide and to oversee the Department of State's real property assets.

20e. Why is it necessary to close and/or partially closed committee meetings?

The annual meeting is open to the public. Throughout the year, smaller subcommittee meetings are held with various industry advisory group members relating to their respective expertise and are closed to the public. These subcommittee meetings are closed due to the content discussed and materials reviewed during the meetings.

21. Remarks

The meetings are essential to ensure the Bureau of Overseas Buildings Operations is knowledgeable about the most efficient processes, optimal solutions, and best new technologies. Due to the sensitive nature of Embassy construction abroad, OBO officials take recommendations/suggestions made by Group members and implement them where appropriate. As many of our buildings have classified functions, no reporting is required. Therefore, no official reports are produced as a result of the meetings.

Designated Federal Officer

Christine Foushee DFO

Committee Members	Start	End	Occupation	Member Designation
Abela, Rodrigo	04/01/2017	03/31/2019	Principal	Representative Member
Banks, Chris	04/01/2017	03/31/2019	Design Director	Representative Member
Beha, Ann	04/01/2013	03/31/2019	Principal	Representative Member
Blackwell, Marlon	04/01/2013	03/31/2019	Principal	Representative Member
Bohn, Chuck	04/01/2017	03/31/2019	President of International Group	Representative Member
Brangman, H. Alan	03/30/2015	03/31/2019	Executive Vice President	Representative Member
Burnett, James	04/01/2017	03/31/2019	Founder	Representative Member
Burney, David	04/01/2017	03/31/2019	Co-Founder and Director	Representative Member
Cavagnero, Mark	04/01/2017	03/31/2019	Founding Principal	Representative Member
Chatfield-Taylor, Adele	04/01/2013	03/31/2019	President Emerita	Representative Member
Danks, Richard	04/01/2017	03/31/2019	Instructor	Representative Member
David, Joshua	04/01/2017	03/31/2019	President and CEO	Representative Member
Eliahu, Uri	04/01/2017	03/31/2019	President	Representative Member
Gang, Jeanne	04/01/2013	03/31/2019	Principal	Representative Member
Gilmore, Tom	04/01/2017	03/31/2019	Owner	Representative Member
Lehman-Smith, Debra	04/01/2013	03/31/2019	Partner	Representative Member
Lewis, Paul	04/01/2017	03/31/2019	Principal	Representative Member
Mayne, Thom	04/01/2013	03/31/2019	Founder and Lead Designer	Representative Member
McConahey, Erin	04/01/2017	03/31/2019	Principal	Representative Member

Mitchell, Thomas	03/30/2015	03/31/2019	Senior Vice President	Representative Member
Nitsch, Judith	03/30/2015	03/31/2019	Founding Principal	Representative Member
Oppenheimer, Nat	04/01/2013	03/31/2019	Executive Vice President	Representative Member
Scarpa, Lawrence	04/01/2013	03/31/2019	Founding Principal	Representative Member
Schwitter, Craig	03/30/2015	03/31/2019	Principal	Representative Member
Sciame, Frank	04/01/2013	03/31/2019	CEO/Chairman	Representative Member
Scogin, Mack	04/01/2017	03/31/2019	Principal	Representative Member
Sesil, Dan	03/30/2015	03/31/2019	Partner	Representative Member
Singh, Tej	03/30/2015	03/31/2019	Executive Vice President	Representative Member
Snow, Julie	03/30/2015	03/31/2019	Principal	Representative Member
Tighe, Richard	04/01/2017	03/31/2019	Manager	Representative Member
Whiting, Sarah	04/01/2017	03/31/2019	Dean	Representative Member
Wood, Richard	06/01/2013	03/31/2019	President	Representative Member

Number of Committee Members Listed: 32

Narrative Description

The Industry Advisory Group committee serves the Bureau of Overseas Buildings Operations in an advisory capacity with respect to industry and academia's latest concepts, best practices, methods, ideas and innovations related to property management related to OBO's mission to provide safe, secure and functional facilities that represent the U.S. government to the host nation and support our staff in the achievement of U.S. foreign policy objectives.

What are the most significant program outcomes associated with this committee?

Checked if Applies

Improvements to health or safety	<input checked="" type="checkbox"/>
Trust in government	<input checked="" type="checkbox"/>
Major policy changes	<input checked="" type="checkbox"/>
Advance in scientific research	<input type="checkbox"/>
Effective grant making	<input type="checkbox"/>
Improved service delivery	<input checked="" type="checkbox"/>
Increased customer satisfaction	<input checked="" type="checkbox"/>
Implementation of laws or regulatory requirements	<input checked="" type="checkbox"/>
Other	<input type="checkbox"/>

Outcome Comments

Advice and recommendations provided assistance to the Bureau in enhancing and improving its programs and processes throughout the year. The industry participation in design, program and process reviews supports OBO's mission.

What are the cost savings associated with this committee?

Checked if Applies

None	<input type="checkbox"/>
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Unable to Determine	<input checked="" type="checkbox"/>
Under \$100,000	<input type="checkbox"/>
\$100,000 - \$500,000	<input type="checkbox"/>
\$500,001 - \$1,000,000	<input type="checkbox"/>
\$1,000,001 - \$5,000,000	<input type="checkbox"/>
\$5,000,001 - \$10,000,000	<input type="checkbox"/>
Over \$10,000,000	<input type="checkbox"/>
Cost Savings Other	<input type="checkbox"/>

Cost Savings Comments

NA

What is the approximate Number of recommendations produced by this committee for the life of the committee?

279

Number of Recommendations Comments

The majority of the recommendations are related to the subjects below: Excellence Program Cost Control Planning, Programming and Design Process Consultant Selection Peer Review Project Delivery Research Industry Outreach Public Art Public Outreach

What is the approximate Percentage of these recommendations that have been or will be Fully implemented by the agency?

79%

% of Recommendations Fully Implemented Comments

Recommendations given were fully implemented where feasible and appropriate.

What is the approximate Percentage of these recommendations that have been or will be Partially implemented by the agency?

25%

% of Recommendations Partially Implemented Comments

Partially implemented recommendations are currently in the process of being implemented.

Does the agency provide the committee with feedback regarding actions taken to implement recommendations or advice offered?

Yes ☒ No ☐ Not Applicable ☐

Agency Feedback Comments

NA

What other actions has the agency taken as a result of the committee's advice or recommendation?

Checked if Applies

Reorganized Priorities	<input checked="" type="checkbox"/>
Reallocated resources	<input type="checkbox"/>
Issued new regulation	<input type="checkbox"/>
Proposed legislation	<input type="checkbox"/>
Approved grants or other payments	<input type="checkbox"/>
Other	<input type="checkbox"/>

Action Comments

NA

Is the Committee engaged in the review of applications for grants?

No

Grant Review Comments

NA

How is access provided to the information for the Committee's documentation?

Checked if Applies

Contact DFO	<input checked="" type="checkbox"/>
Online Agency Web Site	<input checked="" type="checkbox"/>
Online Committee Web Site	<input checked="" type="checkbox"/>
Online GSA FACA Web Site	<input checked="" type="checkbox"/>
Publications	<input checked="" type="checkbox"/>
Other	<input type="checkbox"/>

Access Comments

N/A